MINUTES
CITY OF INDIAN ROCKS BEACH
CITY COMMISSION MEETING
Holiday Inn – Pelican Sandpiper Room
401 2nd Street, Indian Rocks Beach, Florida 33785
Tuesday, August 12, 2025, at 6:00 P.M.

CALL TO ORDER
Mayor-Commissioner Houseberg called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL
Present:
- Commissioner Hilary King
- Commissioner John Bigelow
- Commissioner Jude Bond
- Vice Mayor-Commissioner Janet Wilson
- Mayor-Commissioner Denise Houseberg

Also present: Acting City Manager / Finance Director Dan Carpenter, City Clerk Lorin Kornijtschuk, Administrative Assistant Mishelle Hargett, City Attorney Matthew Maggard, and FCCMA/ICMA, Senior Advisor, Pam Brangaccio

For continuity, items are listed in agenda order, although not necessarily discussed in that order.

1 A. REPORT OF Pinellas County Sheriff's Office.
- The Pinellas County Sheriff's Office submitted a written crime analysis report for July 2025.

1 B. REPORT OF Pinellas Suncoast Fire & Rescue District.
- Fire Chief Ken Grimes provided his report for July**.**
- Demolition of the Fire Station located at 304 4th Street, Indian Rocks Beach, at the end of September.

2. PUBLIC COMMENTS.
- Kelly Cisarick, 448 Harbor Drive S. – Thanked Acting City Manager Dan Carpenter.
- Elizabeth Flynn, 914 Harbor House Dr – Thanked staff; Rotary Club donation to Friends of the Library; urged attention to unsafe golf cart usage; announced Oktoberfest on October 11, 2025.
- Don House, 2104 Beach Trail – Remarked on community interactions and cautioned against rushed decisions.

3. REPORTS OF:

A. City Attorney- Matthew Maggard,

- Reminder of Executive Session (Shade Meeting) August 26, 2025.

B. Acting City Manager- Dan Carpenter

- Thanked staff and commission for recent efforts to recruit a City Manager
- Reminder of three September meetings:
  - Sept. 9: Regular City Commission
  - Sept. 10 & Sept. 24: Special Meetings for TRIM and budget readings
- Update on City Hall Renovation: staggered reopening beginning with administration offices in early September; auditorium/chambers/library to follow.
- Beach Renourishment: County-funded project scheduled October 13–end of October; 48 easements in IRB remain outstanding.

C. City Commission

- Commissioners expressed appreciation to staff and FCCMA/ICMA, Senior Advisor, Pam Brangaccio, on the city manager selection process.
- Vice Mayor Wilson announced she will be attending the Florida League of Cities Conference.

4. ADDITIONS/DELETIONS. None

- Item 7 A removed. RESOLUTION NO. 2025-09. A Resolution of the City Commission of the City of Indian Rocks Beach, Florida, selecting a City Manager, providing Nationwide Plus to perform a comprehensive background check on the candidate, and providing for the City Attorney to negotiate the terms and conditions of employment.

- Item 7 C added (selection of alternate city manager candidate).

Motion: Vice Mayor-Commissioner Wilson motioned to approve the deletion of Item 7 A and the addition of 7 C.
Second: Commissioner King seconded the motion.
Ayes: Bigelow, Bond, King, Wilson, Houseberg
Nay: None **MOTION TO APPROVE CARRIED 5-0**

City Attorney Maggard introduced the Consent Agenda and read Resolution No. 2025-08 by title.

5. CONSENT AGENDA:

- **A. APPROVAL OF** July 8, 2025, Regular City Commission Meeting Minutes.
- **B. APPROVAL OF** July 15, 2025, Special City Commission Meeting Minutes
- **C. CONFIRMING ACTION** taken during July 15, 2025, Special City Commission Meeting.
- **D. APPROVAL** of July 15, 2025 City Commission Budget Work Session Minutes.
- **E. APPROVAL OF** the FY 2026 Law Enforcement Contract with the Pinellas County Sheriff's Office.
- **F. ACCEPT/FILE** June 2025 Year-to-Date Financial Report**.**
- **G. RESOLUTION NO. 2025-08.** A Resolution of the City Commission of the City of Indian Rocks Beach, Florida, nominating Madeira Beach Mayor Anne-Marie Brooks to the Forward Pinellas Board to represent the Big-C municipalities (excluding the City of Clearwater), and providing an effective date.
- **H. APPROVAL OF** August 5, 2025, Special City Commission Meeting Minutes.

Motion: Vice Mayor-Commissioner Wilson motioned to approve the consent agenda, consisting of agenda items 5 A – 5 H.
Second: Commissioner King seconded the motion.
Unanimous approval by acclamation

6. PUBLIC HEARINGS: None

7. OTHER LEGISLATIVE MATTERS:

B. Selection of City Manager.
Commissioners voted by paper ballot. City Clerk Kornijtschuk announced the results.

Ballot results:

- Ryan Henderson – 3 votes (Houseberg, King, Wilson)
- Yvonne Kimball – 1 vote (Bond)
- Chuck Anderson – 1 vote (Bigelow)

Motion: Vice Mayor-Commissioner Wilson motioned to select Ryan Henderson as the new City Manager and authorize the City Attorney to negotiate a contract.
Second: Commissioner King seconded the motion.
Ayes: Bigelow, Bond, King, Wilson, Houseberg
Nay: None **MOTION TO APPROVE CARRIED 5-0**

7. OTHER LEGISLATIVE MATTERS: (continued)

C. Selection of Alternate City Manager.
Commissioners voted by paper ballot. City Clerk Kornijtschuk announced the results.

Ballot results:
- Yvonne Kimball – 4 votes (Houseberg, King, Wilson, Bond)
- Chuck Anderson – 1 vote (Bigelow)

Motion: Vice Mayor-Commissioner Wilson motioned to select Yvonne Kimball as the Alternate City Manager if negotiations with Ryan Henderson are unsuccessful and authorize the City Attorney to negotiate a contract.
Second: Commissioner King seconded the motion.

Ayes: Bigelow, Bond, King, Wilson, Houseberg
Nay: None **MOTION TO APPROVE CARRIED 5-0**

8. WORK SESSION ITEMS: None

9. OTHER BUSINESS. None

10. ADJOURNMENT.
Motion: Vice Mayor-Commissioner Wilson motioned to adjourn.
Second: Commissioner King seconded the motion.
Unanimous approval by acclamation

Meeting adjourned at 6:34 P.M.