AUGUST 12, 2025

REGULAR
CITY COMMISSION MEETING

AT 6:00 PM

LOCATION:
HOLIDAY INN
401 2ND STREET
INDIAN ROCKS BEACH, FL. 33785

AGENDA
CITY OF INDIAN ROCKS BEACH
CITY COMMISSION MEETING
Holiday Inn – Pelican Sandpiper Room
401 2nd Street, Indian Rocks Beach, Florida 33785
Tuesday, August 12, 2025, at 6:00 P.M.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

1. PRESENTATIONS.

A. REPORT OF Pinellas County Sheriff's Office.

B. REPORT OF Pinellas Suncoast Fire & Rescue District.

2. PUBLIC COMMENTS. ***[3-minute time limit per speaker.]***

(Any member of the audience may come forward, give their name and address, and state any comment or concern that they may have regarding any matter over which the City Commission has control, EXCLUDING AGENDA ITEMS. All statements made to the City Commission shall be made to the City Commission as a whole, not directed to any individual City Commission Member, and no personal, impertinent, or slanderous remarks shall be permitted. No speaker shall be interrupted, and no debate shall occur between the speaker and the City Commission.)

3. REPORTS OF:

A. City Attorney.

B. City Manager.

C. City Commission.

[3-minute time limit per City Commission Member.]

4. ADDITIONS/DELETIONS.

5. CONSENT AGENDA:

A. **APPROVAL OF** July 8, 2025, Regular City Commission Meeting Minutes.

B. **APPROVAL OF** July 15, 2025, Special City Commission Meeting Minutes

C. **CONFIRMING ACTION** taken during July 15, 2025, Special City Commission Meeting.

D. **APPROVAL** of July 15, 2025 City Commission Budget Work Session Minutes.

E. **APPROVAL OF** the FY 2026 Law Enforcement Contract with the Pinellas County Sheriff's Office.

F. **ACCEPT/FILE** June 2025 Year-to-Date Financial Report**.**

G. **RESOLUTION NO. 2025-08.** A Resolution of the City Commission of the City of Indian Rocks Beach, Florida, nominating Madeira Beach Mayor Anne-Marie Brooks to the Forward Pinellas Board to represent the Big-C municipalities (excluding the City of Clearwater), and providing an effective date.

H. **APPROVAL OF** August 5, 2025, Special City Commission Meeting Minutes.

6. PUBLIC HEARINGS: None

7. OTHER LEGISLATIVE MATTERS:

A. **RESOLUTION NO. 2025-09.** A Resolution of the City Commission of the City of Indian Rocks Beach, Florida, selecting a City Manager, providing Nationwide Plus to perform a comprehensive background check on the candidate, and providing for the City Attorney to negotiate the terms and conditions of employment.

B. **VOTE TO FILL THE CITY MANAGER POSITION-** Commissioners shall vote by paper ballot, with results announced that an applicant has attained a majority of the votes of the Commission members voting. The city clerk shall announce the results.

8. WORK SESSION: None

9. OTHER BUSINESS: None

10. ADJOURNMENT.

APPEALS: Any person who decides to appeal any decision made, with respect to any matter considered at such hearing, will need a record of the proceedings and, for such purposes, may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, per s. 286.0105, F.S. Verbatim transcripts are not furnished by the City of Indian Rocks Beach, and should one be desired, arrangements should be made in advance by the interested party (i.e., Court Reporter).

In accordance with the Americans with Disability Act and s. 286.26, F.S., any person with a disability requiring reasonable accommodation to participate in this meeting should contact the City Clerk's Office with your request, telephone 727/595-2517 lkornijtschuk@irbcity.com, no later than FIVE (5) days before the proceeding for assistance.

POSTED: August 8, 2025

Upcoming City Meetings:
Board of Adjustment Meeting
BOA Case 2025-04- 515 Harbor Drive N
Tuesday, August 19, 2025
Executive Client Session
Tuesday, August 26, 2025 at 1:00 p.m.
Regular City Commission Meeting
Tuesday, September 9, 2025 at 6:00 p.m.
Special City Commission Meeting
Public Hearing: Adopt Final Budget and Millage Rate
Wednesday, September 10, 2025 at 6:00 p.m.
Special City Commission Meeting
Final Public Hearing: Adopt Final Budget and Millage Rate
Wednesday, September 24, 2025 at 6:00 p.m.
All meetings to be held at:
Holiday Inn- Pelican Sandpiper Room, 401 2nd St. Indian Rocks Beach Fl, 33785 until further notice.

AGENDA ITEM NO. 1 A

REPORT OF
Pinellas County Sheriff's Office

PINELLAS COUNTY SHERIFF'S OFFICE
BOB GUALTIERI, SHERIFF

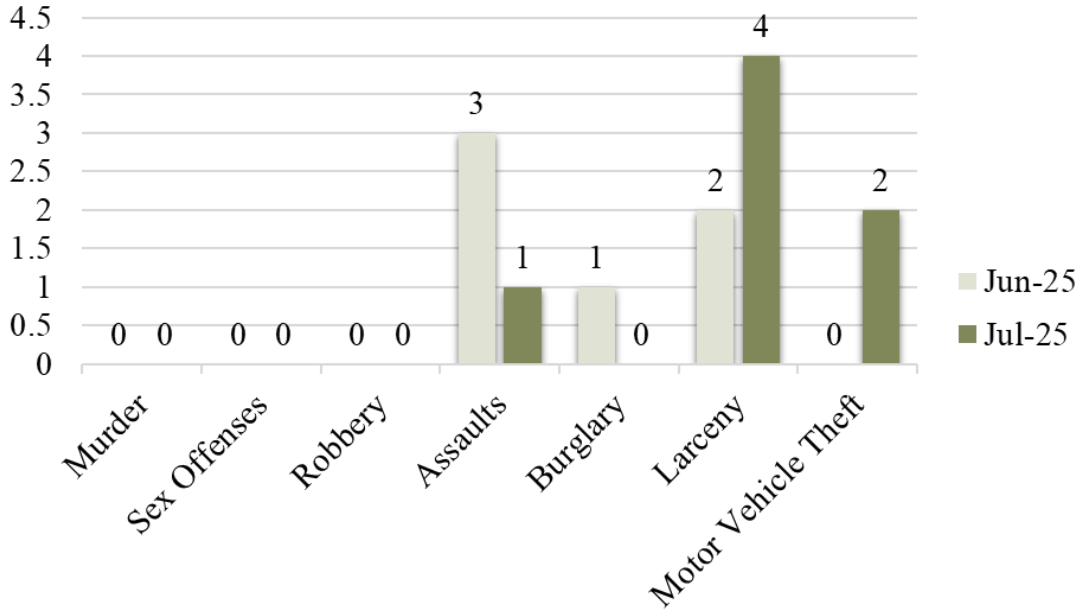
STRATEGIC PLANNING DIVISION

INDIAN ROCKS BEACH ANALYSIS

Select UCR Property & Person Crimes

July 2025

Select UCR Property & Person Crimes	June 2025	July 2025	July 2024 YTD	July 2025 YTD
Murder	0	0	0	0
Sex Offenses	0	0	0	0
Robbery	0	0	1	0
Assaults	3	1	35	20
Burglary	1	0	5	6
Larceny	2	4	32	13
Motor Vehicle Theft	0	2	8	5
GRAND TOTAL	**6**	**7**	**81**	**44**



Prepared by: Casey Taylor
Data Source: ACISS: UCR Offenses with Occurred Address, Arrested Subjects, Citation City Report
CAD: Crime Analysis Views, Crime Analysis Incident History (Dispo- 7)

July 2025

There was a total of ***12*** people arrested in the City of Indian Rocks Beach during the month of July resulting in the following charges:

ARREST TYPE & DESCRIPTION	TOTAL
Felony	**1**
Child Neglect	1
Misdemeanor	**6**
Disorderly Intoxication	1
Possession Of Drug Paraphernalia	1
Resist/Obstruct LEO Without Violence	2
Trespass After Warning	1
Violation Of Probation/Community Control-Adult	1
Traffic Felony	**1**
Driver's License Suspended/Revoked-3rd Conviction	1
Traffic Misdemeanor	**7**
Driver's License Suspended/Revoked-1st Conviction	2
Driving Under The Influence Of Alcohol	1
Leave Scene (With Damage)	1
No Valid Driver’s License	3
Grand Total	**15**

*Information provided reflects the number of arrests (persons arrested) as well as the total charges associated with those arrests.

Deputy Activity

There was a total of ***972*** events in the City of Indian Rocks Beach during the month of July resulting in ***1,263*** units responding.

The table below reflects the top twenty-five events to include both self-initiated and dispatched calls in the City of Indian Rocks Beach for the month of July. **CAD data is filtered by problem type.*

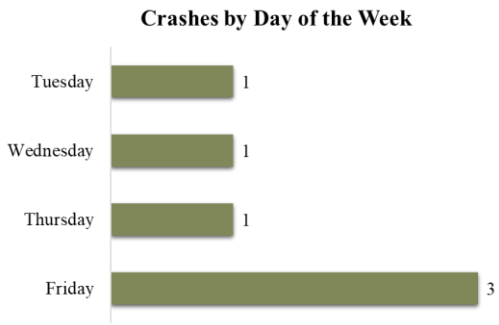
July 2025

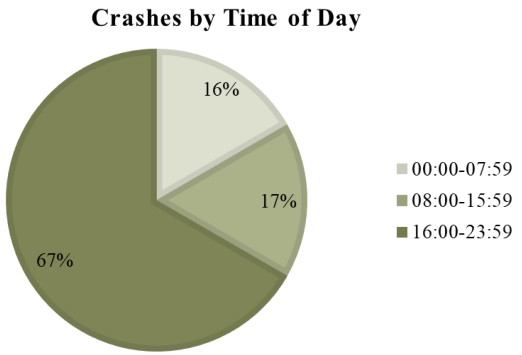
DEPUTY ACTIVITY	TOTAL
Traffic Stop	250
Directed Patrol	177
Vehicle Abandoned/Illegally Parked	92
Area Check	66
911 Hangup Or Open Line	46
House Check	34
Suspicious Person	29
Ordinance Violation	28
Contact	27
Assist Citizen	21
Noise	16
Suspicious Vehicle	12
Information/Other	12
Transport Prisoner	11
Supplement	10
Lost/Found/Abandoned Property	9
Building Check Business	8
Alarm	8
Trespass	8
Accident	8
Traffic/DWLSR	7
Assist Motorist	6
Assist Other Agency	6
Disorderly Conduct	6
Neighbor Problem	5

Crash & Citation Analysis

There were ***6*** crashes in the City of Indian Rocks Beach during July 2025. **Crash data is filtered by disposition type and may include "accident and hit and run" problem types.*

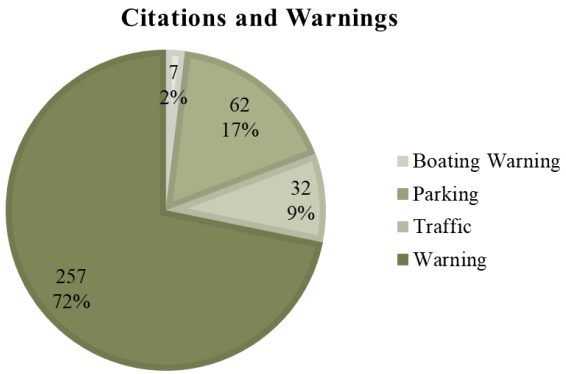
CRASH LOCATIONS	TOTAL
78 Gulf Blvd	1
Gulf Blvd/4th Ave	1
Gulf Blvd/1st Ave	1
2701 Bay Blvd	1
16th Ave/Gulf Blvd	1
2nd Ave/Gulf Blvd	1





There were a total of ***358*** citations and warnings issued in the City of Indian Rocks Beach during July 2025.

TOP 10 TRAFFIC CITATION LOCATIONS	TOTAL
5th Ave & 1st St	4
9th Ave & Gulf Blvd	3
Harbor Drive N & Maxwell Place	3
Gulf Blvd & 16th Ave	3
7th Ave & Gulf Blvd	3
2501 1st St	2
5th Ave & Gulf Blvd	2
8th Ave & Gulf Blvd	2
19th Ave & Gulf Blvd	1
18th Ave & Gulf Blvd	1



AGENDA ITEM NO. 1 B

REPORT OF
Pinellas Suncoast Fire & Rescue District

AGENDA ITEM NO. 2

PUBLIC COMMENTS

AGENDA ITEM NO. 3 A

REPORTS OF City Attorney

AGENDA ITEM NO. 3 B

REPORTS OF City Manager

AGENDA ITEM NO. 3 C

REPORTS OF City Commission

AGENDA ITEM NO. 4

ADDITIONS/DELETIONS

AGENDA ITEM NO. 5 A

CONSENT AGENDA

MINUTES
CITY OF INDIAN ROCKS BEACH
CITY COMMISSION MEETING
Holiday Inn – Pelican Sandpiper Room
401 2nd Street, Indian Rocks Beach, Florida 33785
Tuesday, July 8, 2025, at 6:00 P.M.

CALL TO ORDER
Mayor-Commissioner Houseberg called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL
Present:
- Commissioner Hilary King
- Commissioner John Bigelow
- Commissioner Jude Bond
- Vice Mayor-Commissioner Janet Wilson
- Mayor-Commissioner Denise Houseberg

Also present: City Manager Gregg Mims, Finance Director Dan Carpenter, City Clerk Lorin Kornijtschuk, and City Attorney Matthew Maggard.

For continuity, items are listed in agenda order, although not necessarily discussed in that order.

1 A. REPORT OF Pinellas County Sheriff's Office.
- The Pinellas County Sheriff's Office submitted a written crime analysis report for June 2025.

1 B. REPORT OF Pinellas Suncoast Fire & Rescue District. No report given**.**

2. PUBLIC COMMENTS.

Elizabeth Flynn, 914 Harbor House Drive, expressed concern about the impact of post-storm redevelopment zoning compliance, beach violations, wildlife disturbance, and golf cart safety. As a member of the Friends of the Library board, she thanked the City for increased library funding but questioned the librarian salary reduction.

Resident, 60 Gulf Boulevard, requested an exception to continue keeping his sailboat on the beach during the summer. He noted it is stored on private property and emphasized his long history of sailing in the Gulf without incident.

Paul Jenkins, Crabby Bill's Family Brands, thanked City Manager Gregg Mims for his 12+ years of dedicated service, noting his leadership and integrity.

3. REPORTS OF:

A. City Attorney- Matthew Maggard, Matthew Maggard. Requested to schedule an attorney-client executive session to discuss pending litigation (AP-6, LLC vs. City of Indian Rocks Beach). The City Clerk will coordinate potential meeting dates.

B. City Manager- Gregg Mims

- Reviewed highlights of the FY 2025–2026 proposed budget.
- Explained that the librarian had voluntarily requested part-time status, which impacted the salary line item.
- Updated FEMA reimbursement status: approx. $2 million in pending requests.
- City Hall renovations are progressing well, with a return anticipated in September.
- Announced that the City secured state funding for an aquafence system, which will help protect against future flooding. Estimated project cost is $625,000, with 75% covered by the State.
- The budget includes a 3% raise for City team members.
- Reflected on his 12 years of service and thanked City team members, commissioners, and the public for their support.

C. City Commission.

Commissioner King requested that a discussion be added to a future work session regarding the review of discretionary spending in the FY 2025–2026 budget to help rebuild reserves. She used recycling as an example, noting it's the largest solid waste expense after personnel, and suggested exploring more cost-effective options. She clarified that she does not want to eliminate the program.

Vice Mayor Commissioner Wilson suggested scheduling a Red Cross presentation this fall to help residents better understand their disaster response efforts.

Commissioner Bigelow thanked City Manager Mims for his 12 years of service.

Commissioner Bond nothing to report.

Mayor-Commissioner Houseberg read an email from a new resident of Mexican descent expressing feelings of exclusion in the community. She pledged to meet with the individual and work to ensure Indian Rocks Beach is a welcoming place for all. She also thanked City Manager Mims for his guidance and service.

4. ADDITIONS/DELETIONS. None

5. CONSENT AGENDA: City Attorney Maggard read the Consent Agenda items 5 A- 5 E by title only.

A. APPROVAL OF June 10, 2025 Regular City Commission Meeting Minutes.

B. APPROVAL OF June 24, 2025 Special City Commission Meeting Minutes.

C. AUTHORIZING the City Manager to sign a one-year agreement to renew group health coverage with Public Risk Management (PRM) for FY 2025–2026.

D. AUTHORIZING the Mayor-Commissioner to sign a letter for the Edward Byrne Memorial Justice Assistance Grant.

E. RESOLUTION 2025-06 A Resolution Appointing an Acting City Manager.

Motion: Vice Mayor-Commissioner Wilson motioned to approve the consent agenda, consisting of agenda items 5 A – 5 E..
Second: Commissioner King seconded the motion.
Unanimous approval by acclamation

6. PUBLIC HEARINGS: None

7. OTHER LEGISLATIVE MATTERS: None

8. WORK SESSION ITEMS: None

9. OTHER BUSINESS. None

10. ADJOURNMENT.

Motion: Vice Mayor-Commissioner Wilson motioned to adjourn.
Second: Commissioner King seconded the motion.
Unanimous approval by acclamation
Meeting adjourned at 6:29 P.M.

_____ _____
Date Approved **Denise Houseberg, Mayor-Commissioner**

Attest: _____
Lorin A. Kornijtschuk, City Clerk

AGENDA ITEM NO. 5 B

CONSENT AGENDA

MINUTES
CITY OF INDIAN ROCKS BEACH
SPECIAL CITY COMMISSION MEETING
Holiday Inn – Pelican Sandpiper Room
401 2nd Street, Indian Rocks Beach, Florida 33785
Tuesday, July 15, 2025, at 6:00 P.M.

CALL TO ORDER

Mayor-Commissioner Houseberg called the meeting to order at 6:00 P.M., followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL

Present:
- Commissioner Hilary King
- Commissioner John Bigelow
- Commissioner Jude Bond
- Vice Mayor-Commissioner Janet Wilson
- Mayor-Commissioner Denise Houseberg

Also present: City Manager Gregg Mims, Finance Director Dan Carpenter, Administrative Assistant Mishelle Hargett, and City Attorney Matthew Maggard.

For continuity, items are listed in agenda order, although not necessarily discussed in that order.

1. RESOLUTION NO. 2025-07 – Proposed Millage Rate FY 2025/2026

City Attorney Maggard read Resolution 2025-07 by title:

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, ESTABLISHING THE TENTATIVE MILLAGE RATE FOR THE FISCAL YEAR 2025/2026; PROVIDING FOR AN EFFECTIVE DATE.

City Attorney Maggard noted that the proposed millage rate is 1.7300 mills. He stated that the Finance Director, Carpenter, has advised that the current rollback rate is 1.6829, based on the proposed valuation.

Motion: Vice Mayor-Commissioner Wilson made a motion to approve Resolution No. 2025-07.
Second: Commissioner Bond seconded the motion.
Unanimous approval by acclamation

2. PUBLIC COMMENT

Mayor Commissioner Houseberg asked for public comment. Hearing and seeing no one wishing to speak, the Mayor closed public comment.

3. ADJOURNMENT

Motion: Vice Mayor-Commissioner Wilson motioned to adjourn.
Second: Commissioner King seconded the motion.
Unanimous approval by acclamation
Meeting adjourned at 6:03 P.M.

_____ _____
Date Approved **Denise Houseberg, Mayor-Commissioner**

Attest: _____
Lorin A. Kornijtschuk, City Clerk

AGENDA ITEM NO. 5 C

CONSENT AGENDA

AGENDA MEMO
INDIAN ROCKS BEACH CITY COMMISSION

MEETING OF: August 12, 2025 **AGENDA ITEM: 5 C**

ORIGINATED BY: Lorin A. Kornijtschuk, City Clerk

AUTHORIZED BY: Dan Carpenter, Acting City Manager

SUBJECT: Confirming action taken during July 15, 2025, Special City Commission Meeting.

BACKGROUND:
Pursuant to Charter, Section 4.12, Special meeting of the Commission, decisions taken at a special meeting shall be confirmed at the next regular meeting.

The City Commission took the following action during the July 15, 2025, Special City Commission Meeting:

1: RESOLUTION NO. 2025-07. Established the tentative millage rate for Fiscal Year 2025/2026 at 1.7300. Unanimous approval.

MOTION:
I move to confirm the action taken during the July 15, 2025, Special City Commission Meeting.

/lak

CITY OF INDIAN ROCKS BEACH, FLORIDA
RESOLUTION NO. 2025-07

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, ESTABLISHING THE TENTATIVE MILLAGE RATE FOR FISCAL YEAR 2025/26; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, pursuant to s.200.065(4)(b) F.S., the City is required to advise the Property Appraiser of Pinellas County of the tentative millage rate and the date, time, and place of the First Public Hearing to adopt the Budget and Millage Rate for Fiscal Year 2025/26.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of the City of Indian Rocks Beach, Florida, that the tentative millage rate be 1.7300 for Fiscal Year 2025/26.

BE IT FURTHER RESOLVED that the first public hearing to consider the tentative millage rate and the tentative Fiscal Year 2025/26 Budget will be held on Wednesday, September 10, 2025 at 6:00 p.m., in the City Commission Chambers, 1507 Bay Palm Boulevard, Indian Rocks Beach, Florida, where all interested parties may appear and address the City Commission on these issues.

PASSED AND ADOPTED this 15th day of July 2025, by the City Commission of the City of Indian Rocks Beach, Florida.

Denise Houseberg, Mayor-Commissioner

ATTEST: Lorin A. Kornisijtschuk
Lorin A. Kornisijtschuk, City Clerk

/DAC

AGENDA ITEM NO. 5 D

CONSENT AGENDA

MINUTES
CITY OF INDIAN ROCKS BEACH
CITY COMMISSION BUDGET WORK SESSION
Holiday Inn – Pelican Sandpiper Room
401 2nd Street, Indian Rocks Beach, FL 33785
Tuesday, July 15, 2025, at 4:00 P.M.

CALL TO ORDER
Mayor-Commissioner Houseberg called the meeting to order at 4:00 P.M., followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL
Present:
- Commissioner Hilary King
- Commissioner John Bigelow
- Commissioner Jude Bond
- Vice Mayor-Commissioner Janet Wilson
- Mayor-Commissioner Denise Houseberg

Also present: City Manager Gregg Mims, Finance Director Dan Carpenter, Administrative Assistant Mishelle Hargett, and City Attorney Matthew Maggard.

For continuity, items are listed in agenda order, although not necessarily discussed in that order.

1. REVIEW OF Five-Year Capital Improvement Plan FY 2026-2030 and the FY 2025-2026 Proposed Budget.

City Manager Mims provided the timeline for creating the budget. The budget review process included input from the Indian Rocks Beach team members.

Finance Director Carpenter presented a PowerPoint Presentation on Revenues: General Fund, Solid Waste Fund, and Capital Improvement Fund.

City Manager Mims presented the highlights of the General Fund Budget, the Solid Waste Budget, and the Five-Year Capital Improvement Plan as outlined in the Budget Letter.

COMMISSION DISCUSSION

- **Commissioner Bigelow**
  - Asked about the impact of claims on future insurance rates.
  - **City Manager Mims** confirmed a 5% increase was budgeted.
- **Commissioner King**
  - Inquired about future stormwater project pacing and potential utility fee.
  - **City Manager Mims** noted the City is the only municipality in the county without a stormwater fee and recommended future commission review.

PUBLIC COMMENTS

Kellee Watt, 431 Harbor Drive South, asked whether the City would consider changes to the recycling program. Requested clarification on paid parking discussions.

City Manager Mims noted that the Commission will hold a workshop on paid parking and recycling in the fall of 2025.

ADJOURNMENT

Motion: Vice Mayor-Commissioner Wilson motioned to adjourn.
Second: Commissioner King seconded the motion.
Unanimous approval by acclamation
Meeting adjourned at 4:43 P.M.

_____ _____
Date Approved **Denise Houseberg, Mayor-Commissioner**

Attest: _____
Lorin A. Kornijtschuk, City Clerk

AGENDA ITEM NO. 5 E

CONSENT AGENDA

INDIAN ROCKS BEACH CITY COMMISSION
AGENDA MEMORANDUM

MEETING OF: August 12, 2025 **AGENDA ITEM: 5E**

SUBMITTED AND APPROVED BY: Daniel Carpenter
Acting City Manager

SUBJECT: Pinellas County Sheriff's Office FY 2025-26 Law Enforcement Contract for Services

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BACKGROUND

During the FY 2025-26 Proposed Budget review process, the City Commission noted a 7.53 % increase in PCSO law enforcement services. The total cost of law enforcement services for FY 2025-26 is $1,470,852. Attached to this memorandum is the proposed contract.

MOTION

That the City Commission approve a contract for law enforcement services with the Pinellas County Sheriff's Office at a total cost of $1,470,852 and authorize the Mayor-Commissioner and the City Manager to sign all necessary documents and agreements.

CONTRACT FOR LAW ENFORCEMENT SERVICES

THIS AGREEMENT is made and entered into by and between the CITY OF INDIAN ROCKS BEACH, FLORIDA (hereinafter "CITY"), and BOB GUALTIERI, Sheriff, Pinellas County, Florida (hereinafter "SHERIFF").

WITNESSETH:

WHEREAS, the CITY is a municipality within the boundaries of Pinellas County, Florida; and

WHEREAS, the CITY has requested that the SHERIFF furnish law enforcement protection to its inhabitants and citizens; and

WHEREAS, the CITY desires that the SHERIFF furnish law enforcement protection on a full-time basis and do and perform any and all necessary and appropriate functions, actions, and responsibilities of a law enforcement force for the CITY; and

WHEREAS, it is further the desire of the CITY that the full, complete and entire responsibility for law enforcement within the CITY be performed by the SHERIFF for the period beginning October l, 2025, and ending September 30, 2026; and

WHEREAS, the SHERIFF has indicated his desire and willingness to accept and fulfill the responsibilities hereinbefore mentioned;

NOW, THEREFORE, in consideration of the mutual promises contained herein and given by each party to the other, the parties hereto do covenant and agree as follows:

l. By appropriate Resolution, the City Commission of the CITY shall declare that the SHERIFF shall perform the duties and functions and shall have the power and authority of a Police Department of the CITY during the contract period.

2. The SHERIFF hereby agrees to provide all necessary and appropriate law enforcement services in and for the CITY by providing two (2) patrol deputies with patrol automobiles for twenty-four consecutive hours per day, seven days per week, which will provide coverage "around the clock".

3. The SHERIFF shall discharge his responsibility under this Agreement by the enforcement of all state laws, county ordinances applicable within the CITY and ordinances of the CITY. The SHERIFF shall bring appropriate charges for violations for all laws and ordinances. The SHERIFF or his designee shall consult with the City Commission twice annually and the City Manager monthly to ascertain the "points of emphasis" for law enforcement services deemed necessary by the City Commission or City Manager and include reports on the results of said "points of emphasis" as part of the regular monthly report.

4. All fines and forfeitures rendered in any court as a result of charges made by the SHERIFF shall be distributed as provided by general law and the rules of the court. It will be noted on all citations and notices to appear for said violations that the violations occurred within the CITY.

5. The SHERIFF shall maintain Uniform Crime Reporting records regarding crimes committed within the CITY. These records shall include the number and type of crimes committed, the number of arrests made for each type of crime, and any other information required by law. The SHERIFF will provide a monthly crime analysis report to the CITY.

6. The SHERIFF shall provide each deputy who provides services under this Agreement with a patrol automobile and all other necessary or appropriate equipment as determined by the SHERIFF, with training provided by the SHERIFF on said equipment. Other discretionary equipment and training on said equipment may be provided at the

option of the SHERIFF. The CITY may also provide additional equipment for use by deputies in the CITY. The SHERIFF may provide training on the CITY-provided equipment when determined by the SHERIFF to be feasible; otherwise, the cost and provision of said training shall be borne by the CITY.

Deputies providing services under this Agreement shall operate out of the Sheriffs Administration Building or North District Station. The cost of operating and maintaining these facilities and the cost of purchasing, maintaining, and repairing equipment issued by the SHERIFF under this Agreement shall be borne by the SHERIFF.

7. The SHERIFF shall be responsible for the appointment, training, assignment, discipline and dismissal of all his law enforcement personnel performing services under this Agreement. The SHERIFF is in compliance with Florida Statute §448.095 which references the use of E-Verify.

8. The parties to this Agreement are represented by the following attorneys:

A. SHERIFF OF PINELLAS COUNTY
Office of General Counsel
P.O. Drawer 2500
Largo, FL 33779-2500

B. CITY OF INDIAN ROCKS BEACH
City Attorney
1507 Bay Palm Boulevard
Indian Rocks Beach, FL 33785

9. To the extent permitted by law and as provided by Section 768.28, Florida Statutes, the SHERIFF agrees to indemnify and hold harmless the CITY from and against all loss or expense including costs and attorney's fees by reason of liability imposed by law upon the SHERIFF for damages including any strict or statutory liability under Workers' Compensation Laws because of bodily injury, including death, sustained by any person or persons, or damage to property, including loss of use thereof, arising out of or in consequence of the actions of the SHERIFF'S law enforcement personnel performing services under this Agreement in accordance with, and subject to the limitation of Section 111.07 Florida Statutes. Lawsuits and claims that may be filed from time to time hereunder shall be handled by the SHERIFF in accordance with normal procedures.

10. This Agreement shall take effect on October 1, 2025, and continue in effect thereafter through September 30, 2026, unless hereafter extended upon such terms and conditions as the parties hereto may later agree. Should either party intend to modify the terms and conditions of this Agreement, written notice must be given to the other party ninety (90) days prior to the expiration of the Agreement.

The parties agree that where the Agreement is not terminated, the terms of this Agreement shall automatically continue for 120 days beyond September 30, 2026, in the event a replacement contract has not yet been completely executed. The CITY shall continue to pay to the SHERIFF on a monthly basis the amount due per this Agreement, until such time as a replacement contract has been approved. The parties further agree that an increase, if any, in the cost of service, shall be retroactively applied for services rendered from October 1, 2026, to the approval and execution of the replacement contract, and shall be

paid by the CITY to the SHERIFF immediately for the services already provided.

11. The CITY shall pay to the SHERIFF, as payment in full for all of the services herein agreed to be performed by the SHERIFF, the sum of ONE MILLION FOUR HUNDRED SEVENTY THOUSAND EIGHT HUNDRED FIFTY-TWO DOLLARS AND NO CENTS. ($1,470,852.00). Payment shall be made in monthly installments of ONE HUNDRED TWENTY-TWO THOUSAND FIVE HUNDRED SEVENTY-ONE DOLLARS AND NO CENTS. ($122,571.00). Payment shall be made on the first day of each month beginning on the 1st day of October, 2025. (See Attachment 1.)

12. In no event shall this Agreement confer upon any third person, corporation or entity other than the parties hereto any right or cause of action or damages claimed against either of the parties to this Agreement arising from the performance of the obligation and responsibilities of the parties herein or for any other reason.

13. This Agreement reflects the full and complete understanding of the parties to it and may be modified or amended only by a document in writing signed by the parties hereto and executed with the same formality of this Agreement.

Remainder of page intentionally left blank.

IN WITNESS WHEREOF the parties to this Agreement have caused the same to be signed by their duly authorized representative this _____ day of _____ 2025.

ATTEST:

CITY OF INDIAN ROCKS BEACH

_____
CITY CLERK

_____
MAYOR

APPROVED AS TO FORM:

_____
CITY MANAGER

_____
CITY ATTORNEY

(CITY SEAL)

SHERIFF, PINELLAS COUNTY, FLORIDA

_____
BOB GUALTIERI, Sheriff

Attachment 1

City of Indian Rocks Beach
Cost of Law Enforcement Services
Worksheet - FY 26

A.	Cost per Deputy				$ 132,550.00							
B.	Deputies by Post											
	Number		Relief Factor		Deputy							
	8	x	1.2	x	$ 132,550.00							$ 1,272,480.00
C.	Vehicle Cost											
	Number		# Miles		$ per Mile		Days per Year					
	8	x	36.5	x	1.2174	x	365					$ 129,750.00
D.	Supervision											
	Number		Crime Factor		Sergeant/Supv							
	1	x	1.797%	x	$ 173,250.00		Sergeant		$ 3,114.00			
E.	Equipment											
	Number		Positions		Equip Cost-CD							
	8	/	1,387	x	$ 656,850.00				$ 3,789.00			
F.	Allocated Indirect Cost (AIC)											
	Number		Positions		AIC-CD							
	8	/	1,387	x	$ 10,701,736.00				$ 61,726.00			
G.	Supervision, Equipment, and AIC total											$ 68,629.00
H.	TOTAL										Yearly	$ 1,470,859.00
											Rounding	$ (7.00)
											Contract Amount	**$ 1,470,852.00**
											12 monthly payments	**$ 122,571.00**
Increase from prior year (original cost for svc) -amount							*$ 1,470,852.00*	/	*$ 1,367,820.00*			$ 103,032.00
Increase from prior year (original cost for svc) - percentage												*7.53%*

AGENDA ITEM NO. 5 F

CONSENT AGENDA

AGENDA MEMO
INDIAN ROCKS BEACH CITY COMMISSION

MEETING OF: August 12, 2025 **AGENDA ITEM: 5F**

ORIGINATED BY: Dan Carpenter, Finance Director

AUTHORIZED BY: Dan Carpenter, Acting City Manager

SUBJECT: June 2025 Year-to-Date Financial Report

BACKGROUND:

Staff presents a quarterly report of the year-to-date financial results to the City Commission.

ANALYSIS:

Financial reports comparing June 2025 fiscal year–to-date actual revenues and expenditures to budget are attached. Total expenditures include Hurricane Helene and Milton damage repairs and debris removal costs. In total, 4.9 million dollars of unbudgeted expenditures from the two hurricanes are reflected in the second quarter fiscal year or June 2025 financial report. To date, $3.1 million dollars has been reimbursed to the City through FEMA and insurance.

City of Indian Rocks Beach
FY 2025 BUDGET TO ACTUAL REPORT
AS OF JUNE 30, 2025

	6/30/2025 Period to Date Actual	FY 2025 TOTAL APPROVED BUDGET	OVER/(UNDER) BUDGET	% OF TOTAL FY 2025 APPROVED BUDGET
001 GENERAL FUND				
AD VALOREM TAX	$ 3,517,802	$ 3,549,380	$ (31,578)	99%
FRANCHISE FEE	$ 325,548	$ 564,000	$ (238,452)	58%
COMMUNICATIONS SERVICES TAX	$ 62,190	$ 90,000	$ (27,810)	69%
VACATION RENTAL REG & OCC LICENSI	$ 166,068	$ 138,010	$ 28,058	120%
PERMITS & FEES	$ 17,841	$ 9,300	$ 8,541	192%
INTERGOVERNMENTAL	$ 293,479	$ 447,930	$ (154,451)	66%
CHARGES FOR SERVICES	$ 3,563	$ 9,860	$ (6,297)	36%
PARKING FEES	$ 163,317	$ 200,000	$ (36,683)	82%
FINES AND FOREFITS	$ 222,333	$ 100,000	$ 122,333	222%
INTEREST ON INVESTMENT	$ 263,050	$ 250,000	$ 13,050	105%
MISCELLANEOUS	$ 11,307	$ 30,360	$ (19,053)	37%
INSURANCE PROCEEDS	$ 2,079,447	$ -	$ 2,079,447	
TOTAL REVENUE	**$ 7,125,945**	**$ 5,388,840**	**$ 1,737,105**	**132%**
CITY COMMISSION	$ 47,588	$ 60,800	$ (13,212)	78%
CITY MANAGER	$ 219,624	$ 289,650	$ (70,026)	76%
FINANCE	$ 365,332	$ 498,680	$ (133,348)	73%
CITY ATTORNEY	$ 132,570	$ 157,000	$ (24,430)	84%
PLANNING	$ 338,685	$ 85,200	$ 253,485	398%
CITY CLERK	$ 104,694	$ 150,180	$ (45,486)	70%
LAW ENFORCEMENT	$ 1,030,728	$ 1,377,820	$ (347,092)	75%
BUILDING & CODE ENFORCEMENT	$ 217,230	$ 300,270	$ (83,040)	72%
PUBLIC WORKS	$ 2,617,923	$ 1,323,300	$ 1,294,623	198%
LIBRARY	$ 73,324	$ 123,660	$ (50,336)	59%
RECREATION	$ 8,341	$ 36,700	$ (28,359)	23%
CENTRAL SERVICES	$ 355,405	$ 478,010	$ (122,605)	74%
TOTAL EXPENDITURES	**$ 5,511,444**	**$ 4,881,270**	**$ 630,174**	**113%**
101 CAPITAL PROJECTS				
1C SURTAX PENNY FOR PINELLAS	$ 409,349	$ 600,000	$ (190,651)	68%
UTILITY UNDERGROUND GRANT	$ 641,397	$ -	$ 641,397	0%
GRANTS - AMERICAN RESCUE PLAN & D	$ -	$ 1,308,170	$ (1,308,170)	0%
GRANTS -SWFWMD	$ 197,500	$ -	$ -	0%
GRANTS -OTHER STATE OF FLORIDA	$ -	$ 480,000	$ -	0%
TOTAL REVENUE	**$ 1,248,246**	**$ 2,388,170**	**$ (1,139,924)**	**52%**
CONTRUCTION PROJECTS	$ 2,729,653	$ 2,789,170	$ (59,517)	98%
TOTAL EXPENDITURE	**$ 2,729,653**	**$ 2,789,170**	**$ (59,517)**	**98%**
402 SOLID WASTE FUND				
GRANT REVENUE	$ -	$ 3,200	$ -	0%
SOLID WASTE	$ 2,609,023	$ 1,960,180	$ 648,843	133%
TOTAL REVENUE	**$ 2,609,023**	**$ 1,963,380**	**$ 648,843**	**133%**
SOLID WASTE	$ 4,291,058	$ 1,713,290	$ 2,577,768	250%
TOTAL EXPENDITURE	**$ 4,291,058**	**$ 1,713,290**	**$ 2,577,768**	**250%**

AGENDA ITEM NO. 5 G

CONSENT AGENDA

CITY OF INDIAN ROCKS BEACH
RESOLUTION NO. 2025-08

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, NOMINATING MADEIRA BEACH MAYOR ANNE-MARIE BROOKS TO THE FORWARD PINELLAS BOARD TO REPRESENT THE BIG-C MUNICIPALITIES (EXCLUDING THE CITY OF CLEARWATER); AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Forward Pinellas is governed by a 13-member board of elected officials. These officials represent municipal governments, the Board of County Commissioners and the Pinellas Suncoast Transit Authority. The composition of the Forward Pinellas Board is determined by Chapter 339.175, Florida Statutes. Several of the board positions rotate on a two-year basis. Each individual agency is responsible for selecting its membership on the Board; and

WHEREAS, Forward Pinellas serves as the planning council and metropolitan planning organization for Pinellas County; and

WHEREAS, as one of the 13 barrier island communities that share a representative on the board, the City of Indian Rocks Beach is being asked to participate in the member appointment process developed by the Barrier Islands Governmental Council (BIG-C); and

WHEREAS, each BIG-C municipality (excluding the City of Clearwater) shall take formal action to either nominate one of its own elected officials, support the nomination of an elected official from another community or the reappointment of the current representative; and

WHEREAS, Redington Beach Mayor Will is no longer eligible for reappointment to the Forward Pinellas Board due to term limits; and

WHEREAS, Forward Pinellas operating procedures call for a new representative to be appointed by January 1, 2026, with the term lasting for two years; and

WHEREAS, during the July 30th, 2025 BIG-C Meeting, the BIG-C nominated Madeira Beach Mayor Anne-Marie Brooks to the Forward Pinellas Board to represent the BIG-C municipalities.

NOW, THEREFORE THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH DOES HEREBY RESOLVE, that:

Section 1. Madeira Beach Mayor Anne-Marie Brooks is hereby nominated to represent the BIG-C's municipalities on the Forward Pinellas Board, with a term expiring on January 2028.

Section 2. A copy of this Resolution shall be forwarded to David Will, President of the BIG-C, 105 164th Avenue, Redington Beach, Florida 33708.

Section 3. This Resolution shall become effective immediately upon passage and adoption.

PASSED AND ADOPTED this 12th day of August 2025, by the City Commission of the City of Indian Rocks Beach, Florida.

_____
Denise Houseberg, Mayor/Commissioner

ATTEST: _____
Lorin A. Kornijtschuk, City Clerk

AGENDA ITEM NO. 5 H

CONSENT AGENDA

MINUTES
CITY OF INDIAN ROCKS BEACH
SPECIAL CITY COMMISSION MEETING
Holiday Inn – Pelican Sandpiper Room
401 2nd Street, Indian Rocks Beach, Florida 33785
Tuesday, August 5, 2025, at 2:00 P.M.

CALL TO ORDER

Mayor-Commissioner Houseberg called the meeting to order at 2:18 P.M., followed by the Pledge of Allegiance and a moment of silence.

ROLL CALL

Present:

- Commissioner Hilary King
- Commissioner John Bigelow
- Commissioner Jude Bond (telephonically)
- Vice Mayor-Commissioner Janet Wilson (telephonically)
- Mayor-Commissioner Denise Houseberg

Also present: Acting City Manager/ Finance Director Dan Carpenter, Administrative Assistant Mishelle Hargett, City Clerk Lorin Kornijtschuk, City Attorney Matthew Maggard, and FCCMA, Senior Advisor Pam Brangaccio.

For continuity, items are listed in agenda order, although not necessarily discussed in that order.

Mayor-Commissioner Houseberg announced that the purpose of the meeting was to conduct the selection of City Manager applicants, with FCCMA, Senior Advisor Pam Brangaccio, reviewing the process and facilitating discussions.

PUBLIC COMMENT

Doug Andrews, Treasure Island resident and City Manager applicant, addressed the Commission regarding his qualifications.

Kelly Cisrick, 448 Harbor Drive, Indian Rocks Beach, commented on the applicant selection process. She expressed satisfaction with the grouping of applicants.

CANDIDATE SELECTION PROCESS

The Commission proceeded with the candidate selection process facilitated by City Clerk Kornijtschuk.

First Round of Voting: Each Commissioner submitted their top five candidates:
Mayor-Commissioner Houseberg: Edwards, Gellerman, Griffin, Henderson, Ponczak
Vice Mayor-Commissioner Wilson: Adediran, Griffin, Harvell, Henderson, Kimball
Commissioner Bond: Anderson, Harvell, Henderson, Kimball, Ladner
Commissioner Bigelow: Gellerman, Harvell, Kimball, Ladner, McLaughlin
Commissioner King: Adediran, Anderson, Henderson, Kimball, Ladner

First Round Results:
Four votes: Ryan Henderson, Yvonne Kimball
Three votes: David Harvell, Lynn Ladner
Two votes: Emanuel Adediran, Jeff Gellerman, Ken Griffin
One vote: Michael McLaughlin, Jennifer Ponczak

Second Round of Voting for Fifth Finalist: A second vote was conducted to select the fifth finalist
Mayor-Commissioner Houseberg: Gellerman
Vice Mayor-Commissioner Wilson: Griffin
Commissioner Bond: Anderson
Commissioner Bigelow: Anderson
Commissioner King: Anderson

Final Results: Chuck Anderson received three votes in the second round, completing the selection of five finalists.
SELECTED FINALISTS:

1. Chuck Anderson
2. David Harvelle
3. Ryan Henderson
4. Yvonne Kimball
5. Lynn Ladner

ADJOURNMENT

Motion: Vice Mayor-Commissioner Wilson motioned to adjourn.

Second: Commissioner King seconded the motion.

Unanimous approval by acclamation

Meeting adjourned at 3:31 P.M.

_____ _____

Date Approved **Denise Houseberg, Mayor-Commissioner**

Attest: _____

Lorin A. Kornijtschuk, City Clerk

AGENDA ITEM NO. 6

PUBLIC HEARINGS

AGENDA ITEM NO. 7

OTHER LEGISLATIVE MATTERS

CITY OF INDIAN ROCKS BEACH, FLORIDA
RESOLUTION NO. 2025-09

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, SELECTING A FINALIST FOR THE CITY MANAGER POSITION; PROVIDING FOR NATIONWIDE PLUS TO PERFORM A COMPREHENSIVE BACKGROUND CHECK ON THE FINALISTS; PROVIDING FOR THE CITY ATTORNEY TO NEGOTIATE THE TERMS AND CONDITIONS OF EMPLOYMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Section 5.1 of the Charter of the City of Indian Rocks Beach, Florida, states that the City Commission shall appoint a City Manager to serve at the pleasure of the City Commission and fix his compensation. The City Manager shall be appointed on the basis of his executive and administrative qualifications, to include an undergraduate degree and membership in the International City Managers Association (ICMA); and

WHEREAS, the City has advertised for the City Manager Position locally, statewide, and nationally, and has received numerous applications; and

WHEREAS, on August 12, 2025, the City Commission interviewed five candidates; and

WHEREAS, the City Commission desires for Nationwide Plus to perform a comprehensive background investigation on all three finalists before making an offer of employment.

WHEREAS, the City Commission deems it in the best interest of the City to appoint a professional individual with a background in public administration as the City Manager.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF INDIAN ROCKS BEACH, FLORIDA, THAT:

Section 1. *Charles Anderson* is hereby selected as a finalist for the position of City Manager for the City of Indian Rocks Beach.

Section 2. *David Harvell* is hereby selected as the second finalist for the position of City Manager for the City of Indian Rocks Beach.

Section 3. *Ryan Henderson* is hereby selected as the third finalist for the position of City Manager for the City of Indian Rocks Beach.

Section 4. *Yvonne Kimball* is hereby selected as the fourth finalist for the position of City Manager for the City of Indian Rocks Beach.

Section 5. *Lynn Ladner* is hereby selected as the fifth finalist for the position of City Manager for the City of Indian Rocks Beach.

Section 6. Nationwide Plus is hereby authorized to perform a comprehensive background investigation and reference checks on all finalists.

Section 7. The City Attorney's office is hereby directed to negotiate the terms and conditions of employment and acceptance with the candidates.

Section 8. Employee shall make application to the International City Managers Association (ICMA) within 30 days of employment and obtain full standing membership within 120 days of employment. If full standing membership is not obtained within 120 days of employment, the City may immediately terminate this Contract and the Employee shall not be entitled to the severance benefits described herein. For the termination due to reasons stated in this subsection, Employee shall only be entitled to compensation for hours actually worked up to the termination date and compensation for accrued vacation time up to a maximum of one hundred sixty (160) hours.

Section 9. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED this 12th day of August, 2025, by the City Commission of the City of Indian Rocks Beach, Florida.

_____

Denise Housberg, Mayor/Commissioner

ATTEST:_____

Lorin A. Kornijtschuk, City Clerk

/dor

AGENDA ITEM NO. 8

WORK SESSION

AGENDA ITEM NO. 9

OTHER BUSINESS

AGENDA ITEM NO. 10

ADJOURNMENT